**Festival Shutdown Safety Checklist**

Dear all,

In conjunction with the Hari Raya Aidilfitri Festival, our factory will be closed from 4 June 2019 until 9 June 2019.

To ensure the safety during 6 days closure, all section are required to carry out checking on all the electrical appliances, doors & water etc. before the last dismissal.

Please use the checklist attached .The completed checklist must to be dropped inside the box at the guard house.



Thanks and best regards.

**PENFABRIC**

**Padmaraj Murugaya
Safety & Environment Section**

**Administration Department
Penfabric Mill 4 Sdn. Bhd**